

Scrum Alliance Certified Scrum Trainer (CST) Application

Certified Scrum Trainer[®] professionals (“CSTs”) play a vital role within the Scrum Alliance. CSTs are licensed to teach Certified ScrumMaster[®] (“CSM”) and Certified Scrum Product Owner[®] (“CSPO”) courses, and have access to course listing services on the Scrum Alliance website. The CST program is designed for instructors who specialize in the Scrum framework. It offers these individuals an affiliation with and endorsement by the Scrum Alliance.

Stringent certification requirements are imposed on prospective CSTs to make certain that only those who are qualified to meet this commitment are entrusted to provide services under the Certified Scrum Trainer credentials. Applicants wishing to become a CST are required to read and comply with the Certification Standards for Certified Scrum Trainer professionals, and are approved pursuant to the Scrum Alliance’s Process for Initial Certification of Certified Scrum Trainer[®] Professionals. These corresponding documents are located at http://www.scrumalliance.org/pages/certified_scrum_trainer.

CSTs are evaluated on a regular basis to ensure the highest quality instructors and courses. CSTs must demonstrate an ability to convey their expertise through approved CSM and CSPO courses. Specifically, the CSM and CSPO courses taught by CSTs must address all of the learning objectives set forth in the corresponding documentation provided by the Scrum Alliance (available upon request). Course content is screened by the Scrum Alliance during the application process, in order to verify that the material is consistent with those learning objectives and Scrum and agile principles.

Thank you for your interest in becoming a Certified Scrum Trainer[®] professional. Questions concerning the Scrum Alliance CST program in general, and requests for its associated policies, should be directed to:

CSTsupport@scrumalliance.org



General Instructions for Completing the Scrum Alliance CST Application

The CST program is designed to authorize certain well-qualified instructors to teach the foundations of the Scrum framework through an introductory course that leads to either a CSM or CSPO designation. Applicants will be registered as CSTs upon (1) successful completion of this application, (2) successful completion of the course review and the interview processes, and (3) signing and submitting the corresponding current form of the Scrum Alliance’s CST agreement (the “CST Agreement”).

These instructions will guide you through the process of submitting the CST application and the proper documentation. The completed application and all corresponding documentation will be treated as confidential and distributed to Scrum Alliance-authorized reviewers only. The Scrum Alliance has a review team, the Trainer Approval Community (“TAC”), tasked with evaluating all CST applications. To ensure the confidentiality of your application materials, the TAC team members sign non-disclosure agreements, requiring them to maintain the confidentiality of all application materials.¹

What to Submit

- CST Application
- Resume or curriculum vitae
- Personal Statement
- Sample Course Material
- Training Experience
- Recommendations/References
- Fee

Process for Submitting Materials

Electronic documents must be in MS Office and/or PDF formats. These documents must be compressed in a ZIP file identified with your name and address. All documents, including the Scrum Alliance CST application, must be in English.

Please upload these materials to <http://dropbox.yousendit.com/ScrumAlliance>.

You may also mail a hard copy of your materials to us. The review process for documents received via mail will be significantly slower, as we will have to process and distribute them to the reviewers manually. Our mailing address is: 1427 W. 86th Street, Ste 113, Indianapolis, IN, 46260-2103, USA.

¹ Any course material submitted in connection with this application shall be and remain the sole property of the applicant, submitted hereby under a non-exclusive license to Scrum Alliance for use in connection with this application. Please see the CST Agreement (available upon request) for additional information.

Fees

Associated Fees

1. Application Review Processing Fee

\$250 (US) one-time fee

The application review processing fee for submitting the CST Application is \$250.00. The application review processing fee is nonrefundable and must be submitted to the Scrum Alliance along with this Application.

Payment Method (Please check one):

- Wire Transfer (contact the Scrum Alliance to receive bank details)
- Credit Card (Use the link provided below to a secure payment site)
 - <https://www.regonline.com/cstapplicationfee>

2. CST Annual Fee

\$5000.00 (U S) yearly fee

The yearly fee for designation as a CST is \$5000.00, due and payable to the Scrum Alliance upon its approval of your CST certification. The registration fee for becoming a CST is due yearly, even if the Scrum Alliance CST evaluation and course review process is not conducted yearly.

3. Fee Per Student

\$50 (US)/student

The fee per CSM or CSPO course student is \$50.00 per student per course.

Fees quoted above are based on the pricing structure effective as of January 1, 2011. These fees are subject to change.

Scrum Alliance Certified Trainer Application

Applicant Name and Contact Information (please print the name you want listed on our site)

Applicant Name and Contact Information (please print the name you want listed on our site)			
Prefix	First Name (Given)	Last Name (Family)	Suffix
Applicant Street Address			
City	State/Province	Zip/Postal Code	Country
Phone Number	Alt Phone Number	Email address	

I hereby apply to be certified by the Scrum Alliance as a Certified Scrum Trainer[®] professional. By submitting this Application, I certify that I have read and that I meet each of the Certification Standards for Certified Scrum Trainer[®] Professionals issued by the Scrum Alliance in effect on the date this Application is submitted.

Print Name	
Signature	Today's Date

Supporting Documents

The following documents are required to be submitted in addition to a completed Application form:

- Resume or curriculum vitae.** Provide a copy of your resume or curriculum vitae. Expertise may be demonstrated by such qualifications as formal education, professional experience, or other recognized credentials.
- Personal Statement.** A personal statement that states why you want to be a CST and why you believe that you are qualified to be a CST.
- Sample Course Material.** Submit sample course materials used by you in prior trainings. This may include student materials, manuals, study guides, lesson plans, a course outline or syllabus, PowerPoint slides, class exercise descriptions, group activities, learning projects or other learning aids. For a copy of the learning objectives required by the Scrum Alliance please contact CSTsupport@scrumalliance.org.
- Training Experience.**
 - Provide information demonstrating that you have successfully facilitated a number of Scrum training sessions.
 - Submission of a list demonstrating co-training experience with a CST is highly encouraged.
 - If you are not certified as a Certified Scrum Coach[®], please submit information demonstrating that you have non-trivial experience using Scrum and/or mentoring others in the use of Scrum in different contexts.
- Recommendations/References.** We strongly encourage you to submit recommendations from individuals who are currently certified as CSTs. There is no minimum number of recommendations required; however, submission of recommendations from at least 5 CSTs is highly encouraged.
- Fee.** Please submit the application review processing fee of \$250.00.